

### **Letter Of Recommendation**

I am pleased to write this letter of recommendation for Ms. Saanviika Patel whom I have known since (mention year) in my position of Group Leader at ABC Company. Throughout our professional interactions, I observed her to be an assiduous individual with multi-tasking abilities, and someone with an extreme capability to handle challenging situations and emerge a winner.

She is sincere, gives her hundred percent, and exhibits astonishing commitment toward her work. Her methodical approach to assigned tasks is indicative of her affinity for remaining organized and intending to streamline the work process, she often deploys multiple techniques to complete her work competently. Before proceeding with a new technique, she always discusses it with me and her colleague listen to others with patience to understand their viewpoints, and is open to working on any feedback or suggestions shared in these discussions. She is open to taking up difficult assignments that can be grueling, require thorough technical knowledge, and rather considers challenges as a medium to test the depth of her skills. Furthermore, with her positive outlook, she can overcome any obstacle and inspires others with her never-give-up attitude.

Saanviika was under supervision on multiple projects, including a product development project to be implemented in the French language and an assignment to support a banking client aiming to aims to restructure its existing operations by automation of Corporate Loan Origination business processes. From the onset, she worked on all her duties (ranging from requirement analysis to implementation of business logic and socket programming for third-party integration) with minimum guidance and independently took up the task of template generation and creating work item socket utility. In particular, her research skills and an aptitude for developing pragmatic solutions were admirable, and consequent to her impeccable performance was promoted to the position of a lead developer in a relatively short period.

Further in her role as the lead developer, she even had the opportunity to travel onsite for UAT and customer support, wherein she handled diverse stakeholders confidently and was appreciated for her superlative analytical abilities by the client. Additionally, she never failed to volunteer for any activity outside her defined role and was part of varied employee engagement initiatives without impacting her work. To sum up, after witnessing her passion and tremendous determination, I believe this course is the right next step for her in terms of career advancement. I, therefore, strongly endorse her application.

Maya Rastogi  
Group Leader  
ABC Company