

Letter Of Recommendation

I am writing this letter of recommendation in support of Mr. Pranav Patel who is acquainted with me since (mention year) in my position at ABC Company. Basis our professional interactions, the impression I formed of him is that of a responsible individual with good power of observations and capability to be multi-tasking.

He is always serious about fulfilling the work commitments, even if it means spending extra hours on his assignments or working harder than everyone else in the team. His ability to adapt quickly is vividly conspicuous in his positive responses to a challenging situation as he often leverages his knowledge smartly well and emerges as a winner. He is approachable, open to help his colleagues with relevant suggestions and looked upon as a reliable resource when it comes to deliberate an optimal solution for complex assignments. Participating in a group activity, he takes initiatives to complement his team's strength and his firm belief in putting team before self also motivates his fellow team members to give priority to team goals.

Anup was under my guidance on an onsite (USA) advance development project aimed at implementing noise and vibration criteria for the product as per the set benchmarking. Assigned with the diverse responsibilities of conducting noise testing of the refrigerator prototype, ensuring correlation and validation between noise testing and simulations and vibration testing of machine compartments, he meticulously completed his tasks and made attempts to achieve efficiency for obtaining desired outputs. While coordinating with multiple stakeholders he interacted confidently and at the same strived to maintain cordial workplace relationships. As the leader of this project, it was pleasing to witness him collaborate effectively in a team setting and the way he actively listened to others and put across his opinions and concerns politely was striking. During the project, he assisted with lot of innovative yet pragmatic ideas and implementing them accurately successfully exceeded the expectations associated with his role. Moreover, I feel that in the context of this project, he made vital contributions through his creativity and by introducing multiple features and functionalities was pivotal in enhancing the overall value proposition.

I feel this program will render him opportunity to practice modern techniques related to his area of interest and I have no doubt that he would be successful in inculcating valuable skills taught within the structure of the course. Being in an international setting, he will gain insight around practical application of learned principles on a global stage and broaden his professional network. Hence, I affirm my recommendations for him.

Vikram Singh
Director
ABC Company